

St. Christopher Primary School

Headteacher:

Mrs Clair Robinson



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27 March 2017

Dear Parents/Carers,

Nursery Parent/Teacher Consultation Evenings **Tuesday 25th, Wednesday 26th & Thursday 27th April**

Parent Consultation Evenings are being held on the above dates for nursery pupils who are due to start school in September. During these evenings you will have the opportunity to look at your child's work and meet your child's class teacher. Mr Jones and I will be available throughout these evenings should you wish to see us. All consultations will take place in your child's classroom. Please enter school via the main office and head towards the area outside of your child's classroom.

Appointment times must be booked online and will show times available on these days, please visit our school website <http://www.st-christopher.coventry.sch.uk> where you will find the link to book your appointments. A short guide on how to add appointments is included with this letter. In order to login successfully it is imperative that we have your e-mail address and that this corresponds with the e-mail address we have on our system. The appointment booking system will be available from Tuesday 28th March until Monday 24th April at 9.00am, after this you will not be able to book online. If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

If your child in nursery has an older sibling we would prefer you to book an appointment for Tuesday or Wednesday so that you can attend all parents evening appointments on the same evening.

If your child has a younger sibling in Nursery then a further letter will follow regarding stay and play sessions.

Staff will not be able to make appointments outside of these allocated days or times unless there are exceptional circumstances. If there are exceptional circumstances then please contact the office and we will do our best to re-arrange.

Yours sincerely

Mrs C Robinson
Headteacher

