



NURSERY ADMISSIONS POLICY

Reviewed June 2023

Nursery Admissions

At St. Christopher we are able to offer flexible places for 3 & 4 Year olds in our School based Nursery. We can offer both part-time and full day provision for 3 & 4 year olds during term time. Nursery is staffed according to EYFS guidelines.

Our policy aims to ensure a fair and equitable allocation of places and we try to be as flexible as possible to meet the needs of our parents/carers. Providing a Nursery needs to be financially viable to the school and requires school leaders to consider staffing and ratios required. Unfortunately, reserving future places is not a viable option but through our termly review we will offer any places that are available as per our admissions criteria.

St Christopher is an inclusive school and aims to meet the needs of all pupils within our Nursery in accordance with the Equality Act. If a young pupil has additional needs and, in the school's, professional judgement is struggling in the setting with the length and number of sessions, the school reserves the right to adjust the time of sessions and number of sessions accordingly. In addition to this, where a pupil has high needs that may require additional staffing due to the health and safety of all pupils and staff the school may review the sessions available.

Currently, the Government funds 15 hours Nursery provision for 3-year-olds from the term following their 3rd birthday. Some parents and carers are also eligible for 30 hours funded childcare - details can be found here:

<https://www.gov.uk/30-hours-free-childcare>

If eligible for funded childcare it is the responsibility of the parent/carer to ensure that the childcare vouchers are within date – this requires renewing the code.

Parents who are not entitled to funding will be required to pay for sessions.

Our session times are as follows:

Morning	8.45 – 11.45am	(£14.25)
Lunchtime	11.45-12.30	(£4.50)
Afternoon	12.30 –3.30pm	(£14.25)
All day	8.45 – 3.30	

(Doors are opened 5 minutes prior to the start and end of each session)

As we are required to have a qualified teacher in the Nursery, we have a 45 minute lunch break in the middle of the day. This time links with the rest of the school and ensures the start and the end of the school day is in sync with the rest of the school too. This is important for our families and for the safety for our pupils on our school site. During the lunchtime session our own staff including Nursery teaching assistants will supervise the children. Children are required to ring in their own packed lunch. During the session they will eat their lunch and play or relax.

Our school has a wraparound service called Playpals. Some of our Nursery pupils attend this provision before and after school. Details can be found our school website.

Charges for Nursery sessions will be reviewed on a regular basis by the Governing Body.

Admissions Criteria for Nursery

We offer places in order of priority to: -

1. Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children). Also children who were previously looked after but ceased to be so because they were adopted, or became subject to a residence order or a special guardianship order.
2. Vulnerable children (children at risk) on the Child Protection Register.
3. All children who have regularly attended Nursery the previous academic year.
4. Government Funded 3 & 4 Year old children who live in the catchment area who have a brother or sister already in our school.
5. Government Funded 3 & 4 Year old children who live in the catchment area.
6. Government Funded 3 & 4 Year old children who live outside of the catchment area who have a brother or sister already in our school.
7. All other Government Funded 3 & 4 Year old children.
8. Children wishing to access all five sessions a week.
9. Children who live in the catchment area served by the school, who have a brother or sister attending the school, provided that the brother or sister will continue to attend that school the following year.
10. Other children who live in the catchment area served by the school.
11. Children living outside the catchment area with a brother or sister who currently attends the school, provided that the brother or sister will continue to attend that school the following year;
12. Children by reference to the distance to the preferred school.

Review dates for allocation of places subject to availability will be: April for Autumn Term start, October for Spring Term start, February for Summer Term start.

We will do all we can to meet your preferences, but cannot guarantee to do so.

PLEASE NOTE: A Nursery place at this school does not guarantee a Reception place for your child when they become school age. Reception admissions are managed by Coventry Council.